

Appendix 2

Proportionality Calculations

1.1 Under the Local Government (Committees and Political Groups) Regulations 1990 made pursuant to the Local Government and Housing Act 1989, allocations of committee seats are made to political groups and any member not in a political group is consequently not automatically entitled to seats on committees. There are no such members currently and the committee allocations take account of the Groups notified to the Chief Executive as set out below.

- Conservative Group, 31 Members, Leader: Cllr Barry Wood
- Labour Group, 9 Members, Leader: Cllr Sean Woodcock
- Progressive Oxfordshire Group, 6 members, Leader: Cllr Katherine Tyson
- Independent Group, 2 members, Leader: Cllr Les Sibley

1.2 The proportionality calculations require the following adjustments, which are indicated in italics in Table 1 below:

- Conservative Group to give one seat to the Progressive Oxfordshire Group. The Leader of the Conservative Group has advised that this seat will be on the Licensing Committee.
- Independent Group to release one seat to Progressive Oxfordshire Group. The Leader of the Independent Group has advised that this seat will be on the Licensing Committee

1.3 Table 1: Allocation of Seats to Proportional Committees

Committee	TOTAL	Conservative	Labour	Progressive Oxfordshire	Independent
Accounts, Audit & Risk Committee	8	5	2	1	0
Appeals Panel	10	7	2	1	0
Budget Planning Committee	12	8	2	1	1
Joint Appeals Committee	3	2	1	0	0
Joint Shared Services & Personnel Committee (JSSPC)	5	3	1	1	0
Licensing Committee	12	7 (-1)	2	3 (+2)	0 (-1)
Overview & Scrutiny	12	8	2	1	1
Personnel Committee	12	8	2	1	1
Planning Committee	18	12	3	2	1
Standards Committee	8	5	2	1	0
Proportional Total by Committee	100	65 (-1)	19	12 (+2)	4 (-1)
Aggregate Entitlement	100	65	19	12	4
Adjustment Required	N/A	Minus 1	N/A	Plus 2	Minus 1

Appendix 2

1.5 The Constitution sets out that the Planning Committee has named substitutes. These appointments are not included in the main committee proportionality calculations above but the number of substitutes per Group should reflect the political makeup of the Committee. Groups should appoint the number of named substitutes as set out below:

- Conservative Group - 8
- Labour - 2
- Progressive Oxfordshire - 1
- Independent - 1

1.6 The terms of reference of the Joint Shared Services and Personnel Committee (JSSPC) set out that named substitutes should be appointed. Neither full JSSPC nor substitute JSPCC members should be members of the Joint Appeals Committee. The number of named substitutes reflects the number of full JSSPC committee members:

- Conservative – 3
- Labour – 1
- Progressive Oxfordshire - 1

1.7 The terms of reference of the Joint Appeals Committee set out that named substitutes should be appointed. Neither full Joint Appeals Committee members nor substitute Joint Appeals Committee members should be members of the Joint Shared Services and Personnel Committee. The number of named substitutes reflects the number of full Joint Appeals Committee members:

- Conservative – 2
- Labour – 1

1.8 Groups must have regard to the following when nominating Committee members:

Overview and Scrutiny Committee must not include any members of the Executive.

Personnel Committee must include at least one member of the Executive and may not include members of the Appeals Panel

Appeals Panel members may not serve as members of the Personnel Committee.

Joint Shared Services & Personnel Committee members may not serve as members or substitute members of the Joint Appeals Committee

Joint Appeals Committee members may not serve as members or substitute members of the Joint Shared Services & Personnel Committee

Appendix 2

1.9 Table 2: Allocation of Seats of Non-Proportional Committees

Not subject to Political Balance	TOTAL	Conservative	Labour	Progressive Oxfordshire	Independent
Partnership Working Group (informal committee. Membership traditionally is the same as the JSSPC membership)	5	3	1	1	0

1.10 The terms of reference of the Partnership Working Group (PWG) set out that named substitutes should be appointed. The number of named substitutes reflects the number of full PWG members:

- Conservative – 3
- Labour – 1
- Progressive Oxfordshire - 1